

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 16 MARCH 2020

PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. R A Harper

Cllr. J A Hook

Cllr. E M Jones

Cllr. C D Steward

Mr B J W Mackman (Clerk)

20/068 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

It was noted that no-one had put their name forward for co-option.

20/069 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

20/070 – PUBLIC PARTICIPATION

None.

20/071 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies were received and accepted from Cllr. Barry.

20/072 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 FEBRUARY 2020

The minutes of the Parish Council meeting held on 17 February 2020 having been circulated prior to the meeting, were approved and signed.

20/073 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported that: -

- The Ward Committee meeting has been arranged for 28 April at 6.00pm in the Poppleton Centre (now cancelled).
- The City budget has been approved. Some of the measures should improve matters for Poppleton residents, such as local teams to sort issues like fly-tipping, damaged verges and potholes.

20/074 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 March 2020. The report reflected the receipts and payments below. The bank balances at 16 March were: -

Current Account	£500.00
Business Money Manager Account	£15,451.38
National Savings Investment Account	£15,419.72

(b) To note accounts for payment (net of VAT);

053	Poppleton Community Trust	Grant for 2019-20	£3,000.00
054	Poppleton Community Trust	Room hire February	£23.50

(b) *To note accounts for payment (net of VAT);*

055	Vision ICT	Annual website hosting fee	£200.00
056	James Mackman	Salary – March	£522.89
057	HM Revenue & Customs	Income Tax – March	£130.60
058	James Mackman	Expenses	£52.95

(c) *To receive a report on income received*

HSBC	Bank interest	£7.23
Northern Powergrid	Wayleave	£3.45

20/075 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No news on this subject.

(b) *The management of Warren Lea*

No news on this subject.

(c) *The management of the Common Land*

It was reported that a tree has fallen across the beck. The Clerk is to assess the problem and seek quotations for the tree's removal. It was agreed that the bole of the tree should be removed. The contractor is to be asked to tip all chippings on Warren Lea at the Riverside Gardens' end of the path. **(Action Clerk)**

(d) *Allerton Drive garden*

It was reported that the garden is looking pretty with bulbs coming up and blossom on the trees.

(e) *The Moat Fields – including the suggested bridleway*

No news on this subject.

(f) *The Cartsheds*

No news on this subject.

(g) *The Wildlife Area*

No news on this subject.

20/076 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was noted that there are no appropriate YLCA training courses at the moment.

20/077 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *Public Rights of Way in Nether Poppleton*

It was agreed that, in view of the Government's advice about the coronavirus pandemic, the meeting with the City Council's Public Rights of Way Officer on 17th March should be cancelled.

(b) *The safety of students and pedestrians walking down Millfield Lane to and from Manor School*

The City Council had responded to the request to widen the footpath/cycleway as follows: - *“It may well be narrower than we might have put in if we were to be installing it now but it seems to have worked fine as far as I can gather for the past 20 years. This is probably because the flow is largely tidal with people heading away from Poppleton in the morning and back towards it in*

the evening so there are fewer people to pass. In the past I have received complaints from cyclists about large groups of pedestrians taking up the full width of the path, but this would probably still be the case with a slightly wider path."

It was agreed that the City Council be asked to arrange for the vegetation creeping over the pedestrian way to be removed. **(Action Cllr. Hook)**

(c) Other reports

None.

20/078 - TO AGREE THE CONTENT OF THE NEWSLETTER

It was agreed to defer discussion on this subject to another Parish Council meeting.

20/079 - TO APPROVE THE WORDING OF THE REVISED PARISH COUNCIL'S GRANTS POLICY

Cllr. Steward reported that he made amendments to the grants policy and would email them to Cllrs. forthwith. **(Action Cllr. Steward)**

20/080 – TO CONSIDER RESPONDING TO THE CONSULTATION ON THE PARISH CHARTER

It was resolved to accept Cllr. Powell's paper and that the Clerk should send it to the City Council. **(Action Clerk)**

20/081 – TO AGREE TO THE REAPPOINTMENT OF THE REPRESENTATIVE TRUSTEE FOR THE CHARITY LANDS AND UNKNOWN DONORS DOLE

It was resolved that the Parish Council approve of the reappointment of the Representative Trustee for the Charity Lands and Unknown Donors Dole. **(Action Clerk)**

20/082 – TO DISCUSS A REPORTED PROBLEM CONCERNING THE TREES OVERHANGING OUSE MOOR LANE

The re-occurring problem with the trees was discussed. It was agreed that the City Council be asked to trim the trees back. **(Action Clerk)**

20/083 – TO NOTE A REPORT ON THE PROPOSAL FOR A TAXIBUS SERVICE IN YORK

The report was noted.

20/084 – TO CONSIDER PARTICIPATING IN THE COMMUNITY PROJECT AT HAXBY GROUP PRACTICE SITES ACROSS YORK FOR WORLD WELLBEING WEEK, 22ND JUNE 2020.

It was agreed that the Parish Council would not participate in the project.

20/085 – TO DISCUSS THE RELEVANCE OF THE ACTION LOG

It was agreed that the Action Log continued to have a use even if it only demonstrates how long it takes for the City Council to complete works.

20/086 – TO RECEIVE AN UPDATE FROM THE WEBSITE WORKING GROUP

The Cllrs. present had their photographs taken and agreed to have their photos and names appear on the new website. Cllrs. were asked to provide the date that they joined the Parish Council and a thumbnail sketch of what they think is great about Poppleton. **(Action Cllrs.)**

20/087 - TO NOTE PROGRESS IN HOLDING AN EVENT TO CELEBRATE THE 75TH ANNIVERSARY OF VE DAY ON 8TH MAY 2020

It was noted that the Government had today issued advice that all non-essential meetings be cancelled. The Cllrs. agreed that the VE Day celebration should be abandoned and that, providing restrictions had been lifted, an event could be arranged for the 75th Anniversary of VJ in August 2020.

20/088 – TO RECEIVE REPORTS ON/FROM

(a) *Village policing – February 2020*

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Nether Poppleton reported to the police in February 2020. The schedule was noted.

(b) *Poppleton Community Trust*

No report.

(c) *Youth Club*

No report.

(d) *YLCA York Branch*

No report.

(e) *Any other meeting*

None.

20/089 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *The Millfield Lane cycle path (Min. 20/048(c))*

See minute 20/077b above.

(b) *The provision of "Happy Chat benches" (Min. 20/050)*

The Clerk reported having found a source for the signs through the Community Clerks Network on Facebook. He is following up the lead. **(Action Clerk)**

(c) *The state of the pavement and road at the corner of Church Lane (Min. 20/055a) - (City Council informed June 2019 – Min. 19/181)*

No news on this subject.

(d) *Overgrowing hedges (Min. 20/055b) - (City Council informed May 2019 – Min. 19/159c)*

No news on this subject.

(e) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 20/055c) – (City Council informed February 2019 – Min. 19/058a)*

No news on this subject.

(f) *Signs to local shops (Min. 20/055d) – (City Council informed March 2019 – Min. 19/087)*

No news on this subject.

20/090 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

20/090/01 - It was noted that the correspondence received since the February meeting, as listed below, had already been circulated to the Councillors.

(a) CYC - Budget plans

(b) CYC - Flooding update re Storm Dennis

- (c) CYC Fostering Team - Foster carers posters
- (d) Environment Agency - Update
- (e) Haxby Group Practice - York for World Wellbeing Week 22nd June 2020
- (f) Moat Fields Management Group - Soil review email
- (g) Poppleton Community Trust - Coronavirus email
- (h) Poppleton Community Trust - Notification of start of footpath project
- (i) Poppleton Community Trust - Papers for 5th March Exec meeting
- (j) TaxiBus proposal
- (k) YLCA - Planning Training events
- (l) YLCA - White Rose Update

20/090/02 - The Clerk referred to the following item of correspondence

CYC - Request for meeting dates for 2020 & 2021

20/091 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
TBA	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.30pm	Steward
17 Mar	PYAG	15 Bankside Close/ 5.30pm	Harper
30 Mar	VE Day celebration	Poppleton Centre/ 7.30pm	Barry/Powell
28 Apr	Ward Committee	Poppleton Centre/ 7.30pm	All
4 Jun	YLCA York Branch	Huntington Community Centre/ 7.00pm	Powell, Steward

20/092 – TO CONSIDER MINOR MATTERS

In view of the coronavirus pandemic and the possibility of there being no Parish Council meeting for many months it was resolved that the Parish Council empowers the Clerk, in conjunction with the Chairman, to do anything expedient and necessary to ensure the continuous business of the Parish Council.

20/093 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To discuss a complaint about caravans in the Green Belt in Poppleton.

20/094 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 APRIL 2020

It was agreed that the next meeting would be held in the Poppleton Centre on Monday 20 April 2020. It will be preceded by the Annual Parish Meeting and the Parish Council's Planning Meeting

The meeting closed at 9.30pm.

Chairman.....

Date.....

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